dokoni FIND

✎ Category

Document Capture & Management

✎ Characteristics

– Document capture
– Document processing
– Document distribution
– Content management

FIND RELEVANT INFORMATION INSTANTLY —
WITH SMART SEARCH SOFTWARE

The comprehensive enterprise indexing application dokoni FIND helps users access the information they need, independent of its format or the repository it resides in.

Today, the general data flood is greater than ever, with virtually unlimited information available to us all. On the downside, this means that knowledge workers spend more and more time trying to find specific information. Not only do such searches generate considerable costs, waste valuable time and manpower – they also make companies less competitive.

The challenge is to give office workers fast and easy access to all relevant enterprise data without the need to switch between user interfaces and applications. The solution to this is dokoni FIND: It works from a single point of access across all applications in which it indexes all available data

and files, abstracting content from disparate data silos and capturing it in a secure common index. The solution instantly shows the results that the user is authorised to access.

As a comprehensive Enterprise Content Management module, dokoni FIND not only facilitates efficient data capture but supports users in finding and retrieving any type of data fast, uniting connected data stores, applications and databases into one Universal Index.

And in addition the personalised news stream on the dashboard offers a new level of search and data integration.

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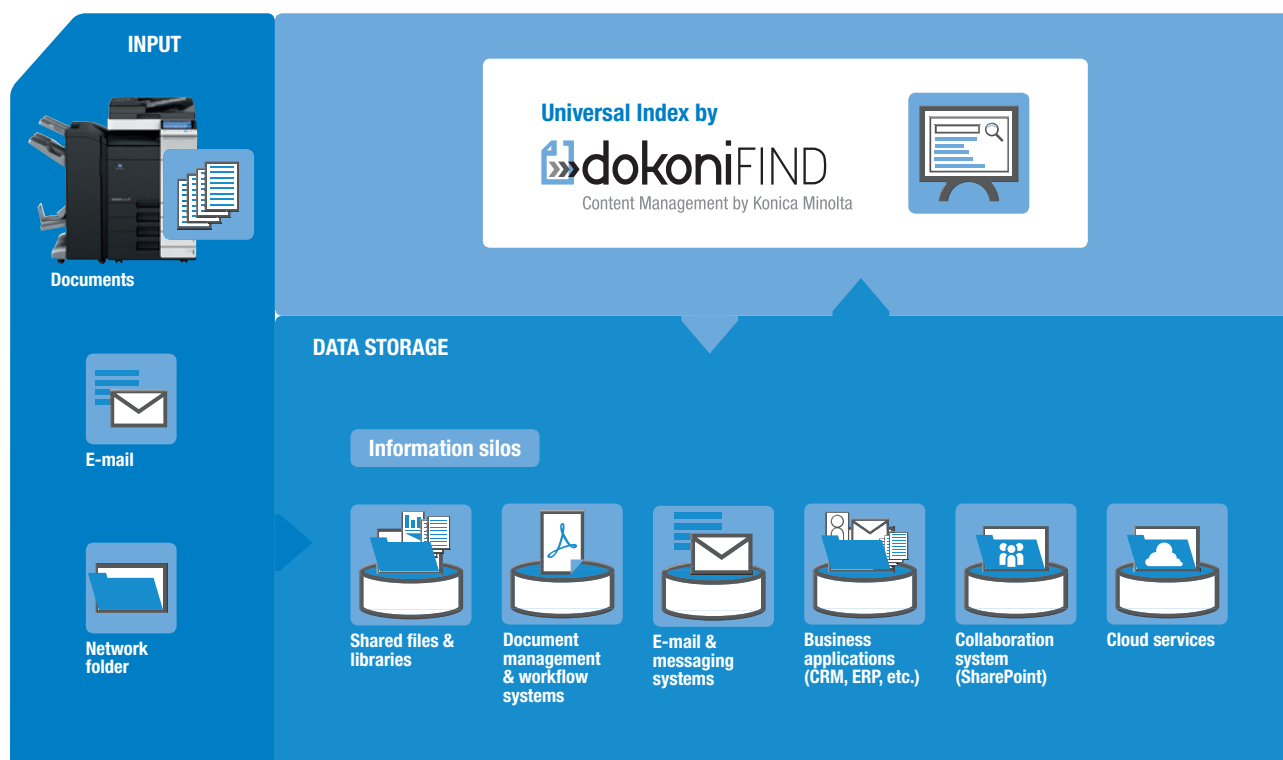
KEY **FEATURES**

⬗ Document capture

– **Content virtualisation:** dokoni FIND inserts a virtualised content layer on top of the existing data silos and, in real time, extracts a wide range of 300 compatible popular file formats from all connected company's data stores (regardless of structure and compatible application or location). In other words, it automatically combines sites and data into an universal Index.

– **Universal data access:** dokoni FIND's core index engine makes data in any format or connected repository easily accessible. With this so-called Universal Index, it creates a single point of access, showing users all the information they are allowed to see without advanced meta tagging, file name requirements or specified storage locations.

– **Data connectivity:** Integrated cross indexers facilitate uniting the SharePoint and desktop search with other data sources, such as the internal cloud, Microsoft apps like MS Exchange and any other SQL app or database, simply by plugging this app into the universal index without heavy integration being involved.

– **Content conversion:** dokoni FIND goes beyond simply capturing metadata and file names. Its optical character recognition (OCR) technology looks deep inside each file, accurately converting text and every kind of content, and indexes everything, thus making the document content accessible for later searches.

– **Office 365 integration:** A search bar is integrated into Outlook, facilitating searches for documents by e-mail subject or author. When new e-mails are created, the attachments can also be added via the integrated bar.

– **Integration into SharePoint 2013 search infrastructure:** The dokoni FIND search can be integrated into the SharePoint search bar, representing an attractive enhancement to the user interface. Using the SharePoint connector, dokoni FIND dynamically and automatically indexes new site collections in SharePoint.

⬗ Content management

– **Enterprise search:** Users can start their search from inside SharePoint or the desktop. They can see all relevant files and data from all SharePoint sites – as well as related data "hiding" in any data silo, such as e-mail attachments, scanned files, Notes databases, CRM records and Cloud apps – without logging out or switching to other apps.

– **Mobile application for Android & iOS:** A native Android and iOS application is available for mobile phones and tablets. Mobile workers can now share, download or send content from any device.

– **Personalised information stream:** The dokoni FIND dashboard is an information stream, which shows new and updated documents, user photos, and the user's calendar with events and tasks from all connected systems. In addition, the dokoni FIND homepage includes three lists for the user's favourite searches, most recent searches and recently accessed documents. It also offers the possibility to label documents as group work items. Furthermore, it shows suggested related results for the user. The information provided is always based on the currently logged user, so that it can be accessed from anywhere.

– **Data remain in place:** Data can simply be left in the original repositories; the application finds and indexes all data (structured and unstructured, compatible with 300 popular file formats). No massive data warehousing or complex conversion, migration or integration is required.

– **Integrated security:** The application complies with whatever security scheme companies already have in place to ensure users can access only the content they are authorised to see. dokoni FIND comes fully integrated with support for Active Directory. So when a user's security rights change, these are automatically updated.

– **Simple scale-up options:** dokoni FIND is easy to scale up. Any additional data that may be needed can be added later on, independently of where it is stored.

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WORKFLOW

INPUT

Documents

E-mail

Network folder

Universal Index by
dokoniFIND
Content Management by Konica Minolta

DATA STORAGE

Information silos

Shared files & libraries

Document management & workflow systems

E-mail & messaging systems

Business applications (CRM, ERP, etc.)

Collaboration system (SharePoint)

Cloud services

TECHNICAL **SPECIFICATIONS**

SYSTEM REQUIREMENTS

Minimum hardware requirements	4 core 2.4 GHz 16 GB free RAM 100 GB free disk space Domain membership
Language support	English, Bulgarian, Czech, Danish, Dutch, Finnish, French, German, Hungarian, Italian, Norwegian, Polish, Portuguese, Romanian, Russian, Spanish, Swedish, Ukrainian

SOFTWARE REQUIREMENTS

Server Software Requirements	Windows Server 2016 Windows Server 2012 Windows Server 2008 R2 SP2 (except Foundation & Essentials edition)
SharePoint Connector*	Microsoft Office SharePoint Server 2010 Microsoft Office SharePoint Server 2013 Microsoft Office SharePoint Server 2016 SharePoint online
Exchange Connector**	Exchange Server 2010 Exchange Server 2013 Exchange Server 2016 Exchange online
Client Software Requirements	Windows 7, 8 & 10 or iOS or Android Adobe Acrobat reader Microsoft Office pack or compatible suite
Client Browser Compatibility	Internet Explorer 9, 10, 11 and above Chrome 30 and above Firefox 30 and above Safari 9, 9.1, 10 and above
Installation method	Installation using in-built database (PostgreSQL) Installation using SQL 2012 Server

*Only mandatory if the SharePoint connector is installed.
**Only mandatory if the Exchange Connector is installed.

The support and availability of the listed specifications and functionalities varies depending on operating systems, applications and network protocols as well as network and system configurations.

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